

# NAVEEN REDDY ATMAKURI

✉ [naveen.melb@gmail.com] ☎ [0452 564 524] 📍 [Flemington] [VIC] [3031]

## KEY SKILLS

- Website Development
- Digital Marketing
- Graphic Designing
- Administration
- Technical Support
- Communication Skills

## EDUCATION & TRAINING

### [2018 - 2020] (Masters)

[Information Technology (Computer Networks), Charles Sturt University]

### [2011 - 2015] (Graduation)

[Electronics and Communication Engineering, Rajeev Gandhi Memorial College of Engg & Tech]

## PERSONAL SUMMARY

I'm a self-motivated, creative website developer with more than 2 years of experience of website development, digital marketing, graphic designing and administration by supporting clients with any type of technical issues.

## PROFESSIONAL EXPERIENCE

### [Website Developer / Administrator] [Zeumic MY I.T Partner] [Dec 2015 – Jul 2018]

My job in Zeumic is to develop websites, maintain them on regular basis with regular updates and changes based on client requirements, promoting clients businesses using different digital marketing techniques, creating logos, businesses cards, brochures on demand, remote desktop support to fix their pc issues and maintain staff by assigning tasks and dividing works.

### **Key Responsibilities**

- Design/Develop Websites (WordPress, Wix, Drupal, Magento)
- Digital Marketing (SEO, Google Ad words, Google Analytics, Newsletters, Social Media Posts, Content)
- Graphic Designing (Photoshop, Illustrator)

### **Achievements**

- Created more than 30 websites.
- Got clients business top in search results in their categories.
- Established new branch in INDIA.
- Huge knowledge base and confidence on future.

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## INTERESTS

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- Travelling
- Watching Movies
- Meeting Friends
- Surfing Internet

## [Sales Assistant / Customer Support]

**[JYOTHI Departmental Stores] [Jan 2015 – Dec 2015]**

My job here is to assist customers in the store, collect feedback from them and work for better results, make sure all the items in different categories of store are available for customers and managing stock.

### **Key Responsibilities**

- Customer Service
- Collecting Feedback
- Stock Management

### **Achievements**

- Customer handling skills.
- 5% growth in the business with new implementations based on feedback.
- Store management

## REFERENCES

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Robert Simmonds (Managing Director)

Zeumic MY I.T Partner (Company)

0422 064 062 (Phone)

[admin@zeumic.com.au](mailto:admin@zeumic.com.au) (email)

### Links

Personal Website

<http://www.imnaveen.com>